**Friends of Upper Beeding School (FUBS)**

Registered Charity No: 1102159

Upper Beeding Primary School,

School Road, Upper Beeding, West Sussex, BN44 3HY

Tel: 01903 812288 Fax: 01903 816401 Email: [office@upperbeeding.w-sussex.sch.uk](mailto:office@upperbeeding.w-sussex.sch.uk)

Chair: Mr Gary Edwards Secretary: Mrs Christina Szwarc Treasurer: Mrs Cheri Thayer

**FUBS COMMITTEE**

**Charity Trustees (10)**

Mr Gary Edwards (Co-Chair), Joss Cowen (Vice Chair), Mrs Jane Redman (Co-Chair), Mrs Christina Szwarc (Secretary), Mrs Ceri Thayer (Treasurer), Mrs Kelly Verstappen, Mrs Sue Quigley (Assistant Head Teacher), Mrs Becky Linford (Head Teacher / Governor), Mrs Kerry Brown-Standing and Mr Rob Edgley.

**Associate Committee Members**

Annie Thomsett-Smith, Lorna Grant, Helen Baldwin, Agnes Szaniawski, Zoe Cunliffe, Cathy Saul, Lou Brown, Katie Watts, Nicki Doo, Sarah Beane, Geraldine Fewster, Sarah Larkham, Frankie Counihan, Lorna Grant, Chloe Boxall (Parents) and Vanessa Maskill and Christine Gilliam (School Staff)

**Minutes for the FUBs Meeting Held on**

**Wednesday 13th July 2016**

**at The Rising Sun, Upper Beeding at 7:30pm**

**PRESENT**

**Charity Trustees**

Mr Gary Edwards (Co-Chair), Mrs Jane Redman (Co-Chair), Mrs Christina Szwarc (Secretary), Mrs Ceri Thayer (Treasurer) and Mr Rob Edgley.

**Associate Committee Members**

Katie Watts, Nicki Doo, Geraldine Fewster, Sarah Larkham and Chloe Boxall (Parents)

David Bennet

1. Apologies for Absence

Karen Higgins, Kelly Verstappen, Becky Linford, Kerry Brown-Standing, Joss Cowen and Sara Johnson

1. Summer Fete

The majority of the invoices / receipts are in for the Summer Fete. The fete made £3962 and in addition the raffle made £849 so all together £4810. The totals may move a little bit over the next week as there are still 3 stall holders / advertisers payments to come in but Ceri feels confident that we have the major expenses now accounted for. Mrs Linford has advised FUBs that the Parish council have billed the school £400 for repairs to their field following the fete. Mrs Linford has paid this from the school budget as she values the money FUBs raises is spent on the children.

1. Accounts

13-July-16 Cash on Hand £12,635.25

Estimated Toilets for fete invoice awaited £400.00

Anticipated Balance £11,235.25

1. Father’s Day

The Father’s Day Gifts made £177.75

1. Requests for Funding

Installation of musical equipment £285.00

Levers books £450.00

Shelving Units – Reception £335.00

Role play table and chairs – Reception £285.00

Available Balance £9,880.25

These requests have all been voted and agreed on

1. Any Other Business

* Brian Wheeler (Pub Quiz Man) has given his number (01273 455227) to be considered for FUBs events in the future.
* Chloe Boxall is to update the newsletter for the book bags in September, to include the facebook page.
* Mr Gary Edwards (Co-Chair) stood down – effective immediately
* Mrs Jane Redman (Co-Chair) will stand down at the AGM in November
* An accountant is needed in October / November to sign off the accounts
* The next FUBs meeting will be at The Rising Sun in Upper Beeding Tuesday 20th September 2016 at 7:30pm