



Upper Beeding Primary School

School Road, Upper Beeding, BN44 3HY

Tel: 01903 812288

Email: office@upperbeedingprimary.co.uk

Website: <https://upper-beeding.eschools.co.uk/web>

Head Teacher: Mr M Andrews

Wednesday 25th February 2026

Dear Parents and Carers,

I wrote to you earlier this academic year to inform you that the school was part of a West Sussex consultation to reduce our Pupil Admission Number (PAN) from 45 places to 30 as of September 2027, due to falling pupil numbers in our locality.

I can now share that the consultation has been completed and reviewed and that West Sussex have confirmed with me that that the outcome is to reduce the PAN from 45 places to 30 places with effect from September 2027.

What does this mean for my child already at Upper Beeding?

Pupils who are currently at our school will be unaffected by the change of PAN and will continue to move through the school in mixed age classes in KS1 and KS2.

What does this mean for siblings of children at the school, who are due to start school in 2027 or beyond?

Siblings who have not yet started with us will be subject to the West Sussex admission policy which uses the following criteria for allocating school places if schools have more applications than there are places available:

- Children who live in a prescribed area (often called a catchment area)
- Children who already have a brother or sister at the school
- Children who are in care or being looked after

The tie break for the criteria is usually distance, with those living nearest the school (measured by a straight line from school to the child's home address) having priority.

If you have questions regarding the reduction in PAN, please get in touch with me via the school office.

Kind regards,

Matt Andrews
Head Teacher

