



Upper Beeding Primary School

School Road, Upper Beeding, BN44 3HY.

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Email: office@upperbeeding.w-sussex.sch.uk

Website: <https://upper-beeding.eschools.co.uk/web>

Head Teacher: Mrs R Linford

Tuesday 26th May 2020

Dear Parents/Carers

Re: Childcare Placement

As we are still in partial lockdown and due to be in a phased return for children in Year 6, Year 1 and Reception over the coming weeks, we will continue to provide essential childcare for Key Worker families and vulnerable children for Years 2,3,4 and 5.

Please find attached a Childcare form for your completion should you require this service for the **next two weeks (w/c 1.6.20 and w/c 8.6.20)**. Please complete and return the form to us by **9:00am on Thursday 28th May**.

If your child is in Reception, Year 1 and Year 6 and you need essential childcare during this two-week period on the days they are not in school with their class bubble, then please also indicate this on the form attached.

Childcare will look different when we have more children on site. Please make sure you have seen and read the letter sent out to parents on Friday 22nd May.

Arrangements for Week Commencing 1st June - these are different to what the children have been used to:

- All childcare children will now be based in the Y3/4 classrooms; Canada, India, and if needed, France.
- The Y3/4 adults will be mainly supporting children in childcare.
- All childcare children will now enter through the side gate by Kenya class. Adults will support children in knowing where to go as they get used to the new arrangements.
- **Gates will open at 8:40am and close at 8:55am. (This is 5 mins earlier than before.)**
- **Pick up time will be 3:10pm for all childcare children.** Children will be brought to the external gates for collection.
- Childcare children are **not required** to wear school uniform, but to wear comfortable clothes, trainers, and have layers for outdoor play.
- **Please ensure children have had sun cream applied before coming to school and bring a sun hat**
- **Children should bring in a clean, filled water bottle each day and a fruit snack for break time**
- A hot meal is available to all children who come into school for childcare - alternatively you can provide your own packed lunch.

As all our available staff are in school from next week, please think carefully about whether your child needs a place in childcare before applying, as we can only take in so many children to maintain their safety.

Best wishes

Becky Linford, Headteacher



To help us know what childcare days you require please could you fill in the form below and email back to us at office@upperbeeding.w-sussex.sch.uk or drop in at the school office by **Thursday 28th May 9:00am**

Please complete in block capitals:

CHILDCARE REQUEST						
Child's Name		Year Group		Child's Class		
Name of Parent/s:						
Job Title / Key Worker Role/s:						
Place of work / address of work:						
Please indicate days w/c 1.6.2020	Mon 1 June	Tues 2 June	Wed 3 June	Thurs 4 June	Fri 5 June	
Please indicate days w/c 8.6.2020	Mon 8 June	Tues 9 June	Wed 10 June	Thurs 11 June	Fri 12 June	
		I/we have confirmed with my employer that my/our specific roles is/are necessary for the continuation of essential public services.				
		I agree to ensure that my child is well when they come to school and my family and I will abide by the social distancing rules explained by the school in the letter dated 22.5.20 to support the safety of my child and those of others.				
		Signature: Date:				

