

# Friends of Upper Beeding School (FUBS)

Registered Charity No: 1102159

Upper Beeding Primary School,

School Road, Upper Beeding, West Sussex, BN44 3HY

Tel: 01903 812288 Fax: 01903 816401 Email: [office@upperbeeding.w-sussex.sch.uk](mailto:office@upperbeeding.w-sussex.sch.uk)

Chair: Mrs Katie Watts Secretary: Mrs Christina Szwarc Treasurer: Mrs Liz Grinham

## FUBS COMMITTEE

### Charity Trustees (6)

Katie Watts (Chair), Helen Appleyard (Vice Chair), Christina Szwarc (Secretary), Liz Grinham (Treasurer), Becky Linford (Head Teacher), and Rob Edgley (parent).

### Committee Members (4)

Cally Strevet, Lucy Watson, Kerry Brown-Standing and Sarah Johnson (parents)

## Minutes for the FUBS Annual General Meeting held on Monday 12 November 2018 at The Rising Sun, Upper Beeding @ 7:45pm

**Present :** Alice Garner, Ben Adam, Cally Strevett, Charlotte Buttress, Chrissy Szwarc, Coralie Willmott, Daisy Dawson Dave Bennet, Dee Taylor, Geraldine Fewster, Helen Appleyard, Julie Krysik, Kathryn Waterman, Katie Watts, Liz Grinham, Phil Appleyard, Sarah Bennet, Sarah Johnson, Sue Quigley.

**Apologies :** Becky Linford, Cathy Saul, Chrissie Harding, Elfie Gloster, Karina Hardwick, Kelly Verstappen, Lucy Watson, Sammy van Galen, Zoe Cunliffe

### 1. Minutes

The minutes of the AGM held on 7 November 2017 were agreed.

### 2. Matters arising

There were no matters arising.

### 3. Chair's report

Katie Watts read her chair's report for the past year and a copy is attached.

#### 4. Treasurer's report

Liz Grinham gave her treasurer's report. The main points of this are as follows :

##### **Income**

Balance as at 1 September 2018	£24,612
Profits from recent events	£1,331
Income from non-events	£302
<b>Total</b>	<b>£26,245</b>

##### **Expenditure**

Bike shed	£15,475
Leavers' books	£579
Premises licence	£295
Other expenditure	£425
<b>Total</b>	<b>£16,774</b>

**TOTAL BALANCE (as at 12 November 2018)                    £9,471**

The treasurer confirmed that an independent auditor has been appointed and that the accounts are being audited by Tracy Dawe.

#### 5. Election of committee members

New committee members were elected as follows :

**Chair of FUBS** : Sarah Bennet (to replace Katie Watts who is standing down)

Proposed : Katie Watts

Seconded : Chrissy Szwarc

All in favour and no abstentions. The meeting therefore agreed that Sarah Bennet should be the new chair of FUBS

**Vice-chair of FUBS** : Helen Appleyard (to continue in post)

Proposed : Sarah Bennet

Seconded : Sarah Johnson

All in favour and no abstentions. The meeting therefore agreed that Helen Appleyard should continue as vice-chair of FUBS.

**Treasurer of FUBS** : Sarah Johnson (to replace Liz Grinham who is standing down)

Proposed : Helen Appleyard

Seconded : Kathryn Waterman

All in favour and no abstentions. The meeting therefore agreed that Sarah Johnson should be the new treasurer of FUBS.

**Secretary of FUBS** : Coralie Willmott (to replace Chrissy Szwarc who is standing down)

Proposed : Julie Krysik

Seconded : Phil Appleyard

All in favour and no abstentions. The meeting therefore agreed that Coralie Willmott should be the new secretary of FUBS.

There were no other nominees for these elected posts.

### **Charity Trustees**

The Chair asked that the nominees below be elected to the Committee as Trustees of the FUBS Charity. It was proposed that all nominations are elected 'en bloc' as there were no contentions for these positions. All were in favour and there were no abstentions.

Sarah Bennet (chair)

Helen Appleyard (vice chair)

Sarah Johnson (treasurer)

Coralie Willmott (secretary)

Rob Edgeley (parent)

Kathryn Waterman (parent)

### **Committee Members**

The Chair asked that the nominees below be elected as Committee Members of the FUBS Charity. It was proposed that all nominations are elected "en bloc" as there were no contentions for these positions. All were in favour and there were no abstentions.

Charlotte Butress

Julie Krysik

Cally Strevett

Chrissy Szwarc

## **6. Ongoing funding**

The meeting agreed that there should be ongoing funding for the following items :

- First News – a yearly subscription for a news service for KS2
- Leavers books – these are provided to Year 6 pupils when they leave the school
- Christmas crackers – for the whole school for Christmas lunch

The meeting agreed that there should be ongoing funding for these items.

## **7. Any other business**

Sarah Bennet, as the new chair, expressed her thanks on behalf of all of FUBS for the hard work, commitment and support of the previous committee.

The meeting then closed.

### Chair's Report

#### FUBS AGM 12<sup>th</sup> November 2018

FUBS exists to support the work of the school that our children attend. We are a registered Charity which aims to raise funds through events, to help the school fund equipment, facilities and activities and to support the creation of a supportive and inclusive school community. To this end the committee and members have worked tirelessly through 2017 and 2018.

In the last twelve months we have run three gift sales, the family quiz nights, the Easter events and 2 very successful raffles all of which are incredibly popular and raise lots of money for the school and therefore the children. Last month's Halloween Disco was another sell out success. Well done to Sarah Bennet who took on this event at the eleventh hour. As we prepare for this year's Christmas Fair, I would like to mention previous year's which have been increasingly fabulously festive. In particular I would like to thank the Grotto Team who outdo themselves year on year. The FUBS Santa's Grotto is becoming legendary in the area and the envy of many other local schools and PTA's. I would like to thank Rob Edgley, Karen Higgins and Kerry Brown-Standing who devote hours of their time, energy and funds into making the grotto an amazing experience for the children. I particularly want to thank Kerry who has continued to help this year despite no longer having children at the school.

This year's Summer Fete was an outstanding event which raised a whopping £9000 making it our most successful Fete to date. The weather was kind to us this year which was fantastic, and long overdue! This event takes months of preparation and planning and requires all hands to the pump. There are some members of the team without whom this event would not be possible, so I would like to thank the bar team, especially Chrissie and Tommy Harding and Lucy Watson. Zoe and Miles Cunliffe for their continued support and generosity. Rob and Julie Edgley, Philip Appleyard, Kelly Verstappen, Jane Redman, Cally Strevett and Sarah Larkham.

The Summer Fete brought a brilliant response from the school community with lots of new volunteers joining the team and lending a hand which was amazing. In last year's report I mentioned how fantastic it was to see new parents and grandparents joining the existing team and as I look back on this year, it is clear, that this continues to be the case. New members bring new ideas, energy and enthusiasm to the table which is only ever going to be positive for FUBS and the school community and most importantly the children who attend. To every member old and new who have generously donated their time I would like to say that your help makes a material difference to what we can do, without it we would not be able to achieve what we have.

Monies raised have enable us to continue to support the school in many ways. On a yearly basis we provide funds for the leaver's books, first news and the Christmas Crackers. We have started the refurbishment of the nurture room which aims to provide a more comforting environment for those children, in school, who require it. We have provided funding for World Book Week and The Big Draw, paying for visiting authors, artists and supplies. These focus weeks are hugely popular with the children who engage enthusiastically with the events that are run by the staff. Without FUBS funding parents would need to provide additional funds or the school would be unable to run them. We have also replaced the dilapidated old bike shed with one that holds twice the number of bikes and has separate scooter pods. The new structure has space for expansion should the school need to.

I would also like to thank the Committee Members, Christina Szwarc as Secretary for keeping us all organised and Liz Grinham as Treasurer. Lastly, at every event and at the end of every text and call, sometimes late into the night or even the early hours of the morning my Vice Chair Helen Appleyard who has been an amazing source of ideas, enthusiasm and support and the voice of reason throughout. I couldn't have managed without you .. thank you Helen!

As I hand over the reins to a new Chair and a new team I wish them every success and hope that they enjoy the continued support of the parents, staff and particularly the FUBS members without whom none of this would be possible.

Katie Watts FUBS Chair