

FRIENDS OF UPPER BEEDING PRIMARY SCHOOL

MINUTES FOR THE AGM & FUBS COMMITTEE MEETING

BE HELD AT Upper Beeding Primary School

ON THURSDAY 7th NOVEMBER 2024 AT 7:45PM

01 APOLOGIES FOR ABSENCE AND ATTENDANCE REGISTER - Chair

Steph

Attendance: Jo , MJ, Kylie, Charlotte, Matt, Laura, Jess, Catherine, Hannah & Chris

02 DECLARATION OF INTERESTS – Chair

03 NOTIFICATION OF URGENT ITEMS – Chair

04 APPROVAL AND SIGNING OF PREVIOUS MINUTES - Chair

05 CHAIR and TREASURER’S REPORT – Steph & Jo

FUBS we raised a total of £25,586.

- Including £11,701 from all our events
- £5,000 Co-op grant,
- £6,385 ground works grant for OPAL
- £5,000 Legacy donation.

This is what we are spending your valuable donations on this year:

- £2,000 towards the new Phonics scheme
- Paying for a theatre company for an in school Christmas panto
- FUBS along with a kind donor are giving the school £10,000 towards a roof for an outdoor classroom
- Contribute towards Year5/6 biannual enrichment trip
- Purchased sheds for OPAL play equipment

ON-GOING FUNDING

- Leavers packs
- Leavers’ hoodies. Top up cost above £15
- Christmas crackers for school Christmas lunch – **need to order???**
- Maths, English and Art weeks – this to be fully funded so parents are no longer asked for contributions
- Wow days – this part of topic to be funded by FUBS also

ELECTION OF COMMITTEE MEMBERS

06 **Chair: Jo Ashworth**
Proposed: Kylie Morris
Seconded: MJ Mitchell

Vice Chair: MJ
Proposed: Jo Ashworth
Seconded: Charlotte Buttress

Secretary: Kylie Morris
Proposed: MJ Mitchell
Seconded: Jo Ashworth

Treasurer: Steph
Proposed: Hannah Leach
Seconded: MJ Mitchell

Charity Trustees: Currently (Charlotte, Nikki, Lou, Kylie)
1: Charlotte Buttress
2: Jess Bean
3: Hannah Leach
4: Matt Jennings

AGM AOB Followed by items for general committee meeting

~ COMMITTEE MEETING ~

01 MATTERS ARISING FROM PREVIOUS MINUTES – Chair**02 Christmas Fair update (Christmas Fair 6th December)**

Going back to two donation days – dates as below.

22nd November Donation day one:

Bottles - Rec

Teddies – year 1&2

Lucky dip toys & chocolate – year 3&4

Bottles – year 5&6

6th December Donation day two – Wear something Red / Festive

Mince pies - Rec

Cakes – year 1&2

Lucky dip toys and chocolate – year 3&4

Bottles – year 5&6

Ask Abbie if she'll make the gingerbread reindeers and guess the cake weight again, MJ asking.

Stalls:

Katie's Kart for sweets

Guides for glitter tattoos???

Faye for Tropics???

Laura's Mum

Need to send out and do a plea on socials

FUBS stalls:

All previous stall info is on a spreadsheet on the Google drive.

BBQ:

Steyning butchers to run – burgers and hot dogs.

Will arrive about 5pm

Bar:

Stock:

Who will run it? Laura Baverstock

Tea Tent:

Stock:

Who to run it?

Grotto:

Hannah & Kathryn happy to run.

Theme –

Projections this year?

Raffle:

Books need to order

Prizes so far:

£100 Timber rooms cash

Chactonbury wines bottles

Meal voucher Castle Pub

Holly Beauty Box – cut and blow dry

King Head- maybe need to go tomorrow
 Matt's company to sponsor raffle tickets (
 Wood Carver (Jess to ask)
 Washbrooks (Charlotte to ask)
 Fishers Farm (Laura to ask)
 Tottington Manor (Kylie to ask)
 Rising Sun (Jess to ask)

Choir:

Santa – Duncan Happy to do it again.

**Presents for Santa: Temu for options
 Lego models**

Sound:

Lights:

Volunteers:

Crackers!

First Aid:

Charlotte, Jo, MJ, Rikki & Jess

Feedback on Pumpkin trail

Raised £700 raised

Social media / advertising

- Posters / printing Christmas fair
- School lottery
- Ask for stalls

03 Gift sales – Charlotte

Date: 9th December

Catherine can help for gift sale

Date for Mothers'

Fathers' day

04 Charity applications – are we doing any this year?

05 New ideas for next year

06 AOB:

Teams?

All to keep an eye out for crackers in Jan.

DATE OF NEXT MEETING

Christmas fair meeting: Tuesday 26th November 7.30pm at School (Hive building) Wrapping and

Propose next committee meeting: