



Upper Beeding Primary School

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Head Teacher: Mr M Andrews

Dear Parents / Carers

Sports Day 2026 Wednesday 24th June

Reception and KS1 (Reception, Year 1 and Year 2) will be taking part in the morning and parents are welcome to come along to support - they start at **10:45am**. Gates will be open at 10:35am.

KS2 (Years 3, 4, 5 and 6) will be starting their sports at **1:15pm**. They will need to go inside at 1:00pm to register for the afternoon.

Timetable for the day:



8:55 - 12:00	Years 3, 4, 5 and 6 in class for lessons
10:45 – 11:45	Reception, Year 1 and Year 2 sports
12:00 – 1:00	Picnic with families (all year groups), FUBS ice lollies, drinks
1:00	ALL children go inside to register - Years R, 1 & 2 stay in for lessons
1:15 – 3:15	Years 3, 4, 5 and 6 sports

You are all warmly invited to come along and watch your child/children and you are very welcome to bring a picnic to enjoy with your child/children over the lunch period between 12:00 and 1:00pm. May we please request no glass bottles if possible. FUBS will also be selling ice lollies and drinks over the lunch break. FUBS will be able to accept cash and card payments, most things will be £1.00 each.

All children who have booked to have a hot meal provided by Chartwells will be eating in the school hall as usual, but can then join their parents if they are on site. Please could parents **not** go into the lunch hall with their children. If you have not cancelled a hot meal already booked with Chartwells, but would now like to bring in a picnic meal to have with your children instead, please let the office know on admin@upperbeedingprimary.co.uk so we can let the kitchen know not to prepare the meal.

Reception and KS1 children will go back to their own classrooms at the end of their sports session to regroup. Parents may then collect them from the **external doors of the classrooms at 12:00noon**. Please note Reception can be accessed by walking around the main building to the allotment side/Reception playground and staff will meet you there - please do not use the front gate access for Reception, or come into the building to collect any children from internal classroom doors.



Reception and KS1 will return to their classrooms at 1:00pm after lunch where normal lessons will resume, therefore only the parents of children in KS2 will need to stay on in the afternoon after the picnic.

Please can you make sure that all children have their full PE kit with them, a water bottle, a sun hat, and the younger ones have sun cream applied before they come into school. KS2 children should have sun cream with them to apply themselves before the lunch break/afternoon session.

We will ensure children have access to plenty of water for their water bottles and we will keep them out of the sun where we can.

Parents attending in the morning will be moving about to follow their children in their teams as they go between the activities.

KS2 parents attending in the afternoon will be **spectating from the parent side of the track** opposite to the children. The children will be sitting in their House teams, and will not be mixing with parents during the afternoon. Thank you for your support with this. There will be **no shade** in the parent area as we are using what we have available to protect the children - you are advised to please bring your own sun shades/umbrellas etc.

Toilets - our school children will be using their own toilets if they need them - please **do not** accompany your school child into school to use the toilet, staff will do this as required. There are toilets available in the main building for adults and accompanied pre-schoolers. The toilets are located opposite the music room (male and female) and opposite the computer suite (male/female) and should be accessed via the corridor between Iceland and Italy classes. Please be aware that the classrooms either side of this corridor will be occupied by children having lessons in the afternoon, so quietness would be much appreciated! Please **do not use any other doors to access the toilets.**

May we please request that spectators **refrain from entering** the school buildings during the day unless they are using the allocated toilets so that we may keep our children safe. The main front access gate next to Kenya Class will also be locked during the day for this reason, and opened/manned at specific times as detailed above to allow access to/exit from the grounds - if you could keep to the times specified it would be much appreciated.

Older siblings attending Steyning Grammar School who have finished their exams are welcome to attend under the supervision of parents – we would like to see them. However, to support SGS and their attendance figures, children in younger years should not attend Sports Day.

This is always a lovely day, especially when the weather is good, and it's a pleasure to see so many families attend – we look forward to seeing you all at our Sports Day this year.

Regards

Mr Andrews

Head Teacher

PS If the weather is really bad on the 24th June, we will try again on Tuesday 30th June, same timings!

