



# Upper Beeding Primary School

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Head Teacher: Mr M Andrews

June 2025

Dear Parent and Carers,

In accordance with our Security Lockdown Procedures Policy, we will be carrying out our annual full security lockdown rehearsal on the afternoon of **Thursday 19<sup>th</sup> June**.

The children will hear 5 sounds of the school lockdown alarm and then their classroom doors will be locked and the blinds and windows closed. Children will remain in their seats and will be expected to sit quietly for a short period. You may wish to discuss this with your child before Thursday; staff will also be explaining to the children what will happen during the lockdown rehearsal.

Just before the lockdown rehearsal begins, you will receive a text message advising you that the school office will not be answering the phone and that parents cannot come to the school office while the rehearsal is in progress. You will receive another text when the rehearsal is finished.

Thank you for your support in this matter.

Regards  
Matt Andrews  
Head Teacher

