



Upper Beeding Primary School

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Head Teacher: Mr M Andrews

July 2025

Dear Parents and Carers,



As you are aware from previous communication, Mrs Quigley is leaving her role as Assistant Head Teacher at Upper Beeding Primary School today. I am sure you will join me again in wishing her a happy and relaxing retirement and thank her for her long service to the school.

I also need to let you know that sadly some other members of staff are leaving us today.

Mrs O'Hara has been the School Bursar for 25 years and has done an incredible job of managing the school finances in this time. School funding has been particularly challenging in the last few years and Mrs O'Hara has ensured that the school has 'stayed in the black' and had the resources it needs to provide a high-quality education. She has been a kind and caring part of our close-knit office team and we will miss her a great deal. I have been very grateful to have her support and guidance in my first few years as Head Teacher of the school. We wish her a very happy retirement.

It is also time to say goodbye to three of our wonderful Teaching Assistants. Mrs Albright has been a member of our school for 12 years and has been an integral part of the Y3/4 team in recent years. I know the staff and children will greatly miss her kindness and care. Mrs Albright is going into a different form of education and will be becoming a student herself, studying Art. We wish her all the best in her endeavours.

Miss Evans is off to pastures new, moving to a different part of the country with her family. Miss Evans has worked in EYFS and KS1 and the children have been so lucky to have her care and support for the last 3 years. We wish her all the best in her house move.

Lastly, we say farewell to Miss Hogman and wish her all the best in the next part of her life. Miss Hogman will be greatly missed by the staff and older children in the school for her fun nature, kindness and patience.

I will let you know about our new members of staff when they join us in the new academic year.

Finally, I would like to wish you and your children a very happy and relaxing summer and I look forward to seeing you in September.

Best wishes,

Mr Andrews
Head Teacher

